

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP

Finance and Performance Committee

**Minutes of the meeting held on 30th April 2019
Science Park, Wolverhampton**

Present:

Dr M Asghar	Governing Body GP (part meeting)
Dr D Bush	Governing Body GP, Finance and Performance Lead
Mr T Gallagher	Director of Finance
Mr J Green	Chief Finance Officer
Mr M Hastings	Director of Operations
Mr L Trigg	Independent Committee Member (Chair)
Mr S Marshall	Director of Strategy and Transformation (part meeting)

In attendance

Mrs L Sawrey	Deputy Chief Finance Officer
Mr V Middlemiss	Head of Contracting and Procurement
Mrs H Pidoux	Business Operations Support Manager
Mrs J Jones	Chair of BSOL CCG Finance and Performance Committee (observer)

1. Apologies

There were no apologies submitted.

2. Declarations of Interest

FP.368 There were no declarations of interest.

3. Minutes of the last meetings held on 26th March 2019

FP.369 The minutes of the last meeting were agreed as a correct record.

4. Resolution Log

- FP.370 Item 144 (FP.361) – CYP receiving treatment from NHS funded community services – it was queried whether the submission from the Trust was just for the Trust. To be confirmed - details to be circulated by email following the meeting
- Item 143 (FP.352) – Update on two 52 week RTT breaches at Guys & St Thomas' NHS FT and Imperial College Healthcare NHS Trust to be given at next meeting – the two patients were no longer breaching as one had

received treatment and the other had declined treatment when offered. –
action closed

5. Matters Arising from the minutes of the meeting held on 26th March 2019

FP.371 There were no matters arising to discuss from the last meeting.

6. Review of the Risk Register

FP.372 There were no changes to be made to the risk register. The risks of the 2019/20 financial year will be reflected going forward.

Resolved: The Committee;

- Noted the contents of the report and the actions being undertaken

7. Contract and Procurement Report

FP.373 Mr Middlemiss presented the key points as follows:

Royal Wolverhampton NHS Trust

- The scope of acute Dermatology services to remain at RWT had been agreed as Cancer and Paediatrics. All adult non-cancer work will transfer to the community as part of the procurement process, with effect from 1st December 2019.

The Trust had claimed that the service changes potentially leave them with £1m of stranded costs. The CCG had requested that this is substantiated. Detailed TUPE information is still required, however, a decision had been made to publish without this and the procurement went 'live' on Friday 26th April 2019.

It was noted that the Commissioning Committee had given approval for the procurement to commence with the caveat that the CCG can withdraw from or delay the procurement any time up until the contract is signed, if it is not financially viable, due to the level of stranded costs.

- 2019/20 Planning Round - Finance and activity had been agreed at a value of circa £207m, this included both acute and community contract elements. Since the report had been written, agreement had been achieved for all other associates to the RWT contract which meant that the contract can be signed.

Black Country Partnership foundation Trust (BCPFT)

- Improving Access to Psychological Therapies (IAPT) target - The Trust achieved 18.5% against the target of 19%. Data validation is taking place as some data was delayed. It was highlighted that the target increases to

22% in 2019/20, a significant increase, and is scheduled to rise to 25% in 2010/21. The CCG had made additional investment into these services to support achievement of the stepped target and this would be closely monitored. There are concerns regarding data recording which requires improvement.

- 2019/20 Planning Round – The final contract values had been agreed and the contract was signed on deadline date with nothing outstanding.
- A separate contract has been agreed and signed for TCP/LD services. This is led by Wolverhampton CCG and includes Dudley, Walsall and Sandwell & West Birmingham CCG as associates to the contract. The total annual contract value for this contract is £14,377,144 including CQUIN (across the STP area) and £2,404,224 of that is for Wolverhampton.
- Peri-natal Services – it had been agreed to have separate contracts for Perinatal Services with Dudley and Walsall Mental Health Trust and Birmingham and Solihull Mental Health Trust. The funding for these services is a separate allocation and the services are being managed as part of the West Midlands Alliance, which Wolverhampton CCG leads on.

Nuffield

- contract negotiations had concluded and the contract value for 2019/20 had been agreed as circa £3.9m. This is a significant level of increase from 2018/19, in the order of £800k. The latest RTT figures currently show that Nuffield are achieving the target. The CCG needs to ensure that Nuffield are prioritising the right patients in order to maximise their RTT performance and the contract will be monitored accordingly.

Urgent Care/Ambulance/Patient Transport

Vocare – Urgent Care Centre

- Both parties are close to an agreement of a total of £2.75m (awaiting confirmation from Vocare), which is within affordability in the Long Term Financial Plan. The only outstanding issue that remains is to agree CQUIN schemes for the forthcoming year.

WMAS – Non-Emergency Patient Transport Service (NEPTS)

- A six month extension to the NEPTS contract had been agreed with WMAS, which ensured continuity of the service until April 2020. This enables 12 months to conduct a procurement which is a lower risk than the 6

month timeframe if the extension had not been agreed. A procurement process is underway which is being led by Dudley CCG, supported by the CSU.

Resolved: The Committee;

- Noted the contents of the report.

8. Monthly Performance Report

FP.374 Mr Hastings reported the following key points;

Royal Wolverhampton NHS Trust (RWT)

- Referral to Treatment – performance for February was 89.8% against the national target of 92%. Until December the Trust had been on track to achieve the national requirement to sustain or reduce RTT waiting list size against the March 18 baseline, as at February this was exceeded. Changes to how the waiting list is managed had added additional patients to the list.
- Diagnostics – the target had been achieved in February, the first time since August 2018.
- A&E – performance achieved 88.4% in February meaning the PSF trajectory target of 90.7% was not reached. Although this was short of the national target of 95%, nationally only 6 acute trusts out of 136 achieved the national standard with RWT ranked at 39th. Black Country STP performance achieved 84.8%
- Cancer – the increase in Breast cancer referrals following the Breast Cancer Awareness Campaign in October is being sustained. Work is ongoing with Public Health to identify the reasons for this. The rise is reflected regionally and nationally and, as yet, there are no obvious causes of the sustained increase in the level of referrals. Any findings will be shared with the Trust to aid their planning. The Trust is able to see a maximum of 380 patients including additional capacity and waiting list initiative. In March 460 patients were referred to the service.

The Trust's long term plans were queried and it was clarified that the Trust is trying to bring in more diagnostic capacity. However, this creates issues with the level of staffing available if there is an increase in diagnostics. It was highlighted that work is ongoing across the Black Country to assess demand and capacity issues.

The recovery plan is refreshed regularly including timescales to recovery. It was noted that improvements have been seen in Urology.

It was suggested that the numbers being seen is added to the report in future to add context.

- Electronic Discharge Summary – with the exception of Assessment Units, which had seen a decrease in performance, the target is being achieved, 96.56% against 95%. Assessment Units have failed to achieve

target since July 2017 and a new stretch target had been agreed for 2019/20 as part of the contract planning rounds.

- Delayed Transfers of Care – target had been achieved for all delays including social care supported by work with Black Country Partnership Foundation Trust (BCPFT) and Continuing Health Care.
- Infection Prevention - hand hygiene compliance had seen an increase in February, however remains below target. The Trust had stated that performance had been impacted by TUPE transfer of staff due to different completion requirements of training modules. This will be raised at the next Clinical Quality Review meeting.

Black Country Partnership Foundation Trust

- IAPT Access - Early indications are that the Year End performance is currently at 18.54%, below the 19% target.
- Commissioner Mixed Sex Accommodation Breaches – 1 breach was identified for the CCG during February 2019 at Sandwell and West Birmingham Hospital. Discussion had identified that the Trust had previously incorrectly reported data to the national collection, this has now been rectified in line with national policy and guidance. The overall number of Sandwell breaches continues to fall with an expectation of zero by end of March 19.

Resolved: The Committee

- Noted the updates.

9. Finance Report

FP. 375 Mr Gallagher introduced the report relating to Month 12 March 2019, which reflected the provisional (unaudited) Annual Accounts;

- All financial metrics are being met
- Month 12 Forecast Outturn reported a small surplus of £42k in excess of the Control Total of £9.986m
- Delivery of QIPP had required the utilisation of contingency and 1% reserve
- Royal Wolverhampton Trust Month 11 data indicated a forecast over-performance

Steven Marshall joined the meeting

- Reporting an end of year position of £757k underspend within Delegated Primary Care as claims in respect of QOF, maternity and sickness claims and development are less than planned.
- The Acute over performance of £2.6m includes both contractual and out of contract spend, £850k of which is offset by earmarked reserves reducing the variance to £1.777m

Resolved: The Committee noted the update given.

10. Additions/updates to Risk Register

FP.376 A risk to be added relating to the stranded costs associated with the Community Dermatology Service procurement. Mr Middlemiss agreed to liaise with Mr Strickland,

Resolved: The Committee;

- Noted that the risk relating to stranded costs associated with the Community Dermatology Service procurement will be added to the Committee Risk Register.

11. Any other Business

FP.377 There were no items to discuss under any other business.

12. Date and time of next meeting

FP.378 Tuesday 25th June 2019 at 3.15pm, CCG Main Meeting Room

Signed:

Dated: